

YSGOL EIRIAS



ADMISSIONS POLICY

POLICY DOCUMENT NO: 15

ISSUE NO: 18

THIS POLICY HAS BEEN REVIEWED AND APPROVED BY THE GOVERNING BODY

Signed:

Date: June 2016

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INTRODUCTION

This policy conforms to the requirements contained in the **School Admission Code – Statutory Code Document No: 005/2013**

Children will be admitted to Ysgol Eirias at age 11 without reference to ability or aptitude. The maximum number of admissions for the year commencing September 2017 will remain the same as last year, namely, 239 in Year 7 and 152 in Year 12, subject to the school's total operating capacity as determined by the governors to ensure their duty of care in respect of health and safety and well-being. Prospectuses and application forms are available from the school.

Admissions are considered by the Governors' Admissions (Curriculum & Community) Committee. Appeals against non-admissions are heard by an Independent Appeals Panel. For details of appeals arrangements, parents should contact the Chair of Governors, at the school address.

ADMISSION PROCEDURE

Year 7

1. Feeder Primary Schools will be issued with prospectuses and Ysgol Eirias application forms in the September preceding the year of admission.
2. Completed Ysgol Eirias application forms must be returned to the **school** by the last day of the November preceding the year of admission.
3. The school will endeavour to inform parents of the outcome of their admission application on the National offer day (1st March or the next working day).

Year 12 (Sixth Form)

Priority will be given to pupils already attending Ysgol Eirias. However, applications from students from other schools/colleges will be considered, subject to the availability of places. Applications must be received by the **school** by the end of the February half term at the start of the year of admission.

Over-subscription

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out, to decide which children to admit:

OVERSUBSCRIPTION CRITERIA

Year 7

1. Looked after children (LAC) and previously looked after children who reside within the school's catchment area.
2. Where the child attends one of the following primary schools in the Colwyn Bay area:

<i>Ysgol Nant y Groes</i>	<i>Ysgol Pen-y-Bryn</i>
<i>St. Joseph's Aided RC School (Colwyn Bay)</i>	
<i>Llandrillo-yn-Rhos CP</i>	<i>Ysgol Cystenin (Mochdre)</i>

 or lives in the school's catchment area of Colwyn Bay, Colwyn Heights, Rhos-on-Sea and Mochdre. (*The official map showing the 'catchment area' boundaries can be seen at Conwy CBC Education Services' offices or at the school*).
3. Where the child attends a primary school other than those listed in (2) above and has a sibling (see definition below) already attending Ysgol Eirias;
4. Where the child falls into none of the categories (1) (2) and (3) listed above, proximity of the child's home to Ysgol Eirias will be considered, with those living nearer being accorded the highest priority. Proximity of the home in relation to school is defined as the measurement of a straight line from the front door of the home to the front Main entrance door of the school.

N.B. If there are more applicants who fall within criteria 2 or criteria 3 than there are places available, then the proximity of the child's house to Ysgol Eirias will be considered - as in criteria 4, those living nearer the school are accorded the higher priority.

Year 12 (Sixth Form)

1. Students currently attending Ysgol Eirias wishing to access courses at Ysgol Eirias sixth form who must meet the entry requirements listed below:
2. Students not currently attending Ysgol Eirias wishing to access courses at Ysgol Eirias sixth form who must meet the entry requirements listed below;

Entry Requirements

- AS Courses: a minimum of 5 A* - C grades at GCSE , with A* – C grades in the subjects proposed to be studied; specific grade will be detailed in Sixth Form Prospectus
- National Diplomas & Certificates: a minimum of 4 A* - C grades at GCSE
- Intermediate GNVQ Courses: a minimum of 2 D grades at GCSE
- A2 Courses: at least an E grade on the corresponding AS course

Additional criteria for entry onto individual courses are published in the sixth form prospectus and are considered to form part of this policy. In special circumstances the Headteacher and Deputy Head may vary the admission criteria to take consideration of additional information. Their decision will be considered final within the scope of this policy.

LATE APPLICATIONS

People moving into the area, e.g. mid-term, will be considered for admission on the basis of whether or not there are places available and where to admit the pupil would not prejudice the efficient, effective, safe and secure education of pupils already in the school. If places are available, and the above conditions are met, they will be allocated on a first come, first served basis. In conjunction with the school's independently assessed Admission number, the maximum number of places in each year group, for the year commencing September 2017 will remain the same as last year, namely, 239.

WAITING LISTS

In cases of over-subscription the school will maintain a waiting list. Pupils on such a list will be ranked according to the over-subscription criteria. Following the allocation of places during the normal admissions round children will remain on the waiting list until 30th September in the school year for which they have applied. After that period has elapsed it is the responsibility of the parents to make a fresh application for admission. Any subsequent/other waiting list will be operational for up to twelve months from September each year.

DEFINITIONS

Sibling

A sibling is classified as a full, half, step (whether by marriage or cohabiting), adopted or fostered brother/sister.

In order to be considered the sibling:

1. must reside at the same address as the applicant at the time of application. (*Biological siblings who attend the school in any year group, excluding the final year, will also be treated as siblings irrespective of place of residence*);
2. must be of statutory school age and still on the school roll during the admission year.

In considering siblings, first priority will be given to applications from multiple birth siblings (e.g. twins or triplets).
